



Purchasing | Cargo | Logistics

Effective January 1, 2020

Documentation Fees	
Minimum Documentation Fee	\$8.50
Documentation Fee: Non-Commercial Shipments 1-100 lbs	\$8.50
Documentation Fee: Non-Commercial Shipments 101 lbs +	\$18.50
Documentation Fee: Commercial Shipments \$2000+	\$35.00
Documentation Fee: Separate/Split Declarations on the same AWB	\$15.00

Brokerage Charges	
Declaration Preparation	
Minimum Brokerage Charge	\$28.50
FOB Value	
\$1-\$500 value /or up to 50 lbs	\$28.50
\$501-1000 value/ 51 lbs -200 lbs	\$48.50
\$1001-2000 value/201 lbs +	\$48.50 + \$3.00 per additional line & vendor
\$2001+	\$150.00 + \$5 per additional line & vendor

Other Brokerage Charges	
Post Entry & Short Shipped Submissions	\$65
Flight Manifest Upload	\$130.00 Inbound/\$55 Outbound
Late Fees	\$10 per week per invoice (after 7 days)
Finance Charges	Min Late Fee + 1.95%/Month

Service Fees	
Expedited Clearance & Delivery	\$125 (not including customs OT charges)
USD Conversion Cost	5%
PayPal processing fee	4.75%
Credit Card processing fee	5.75%
Disbursement Fee (where applicable)	3.5%

Payment Options: PayPal, all major Credit Cards, Direct Deposit Online with First Caribbean or counter deposit at Commonwealth Bank

